

**SERGE GLOBAL, INC.**

**AUDITED FINANCIAL STATEMENTS**

**MAY 31, 2018**

**SERGE GLOBAL, INC.**

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**INDEPENDENT AUDITOR'S REPORT**

Board of Directors  
Serge Global, Inc.

We have audited the accompanying financial statements of Serge Global, Inc. (a nonprofit organization), which comprise the statement of financial position as of May 31, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also included evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Serge Global, Inc. as of May 31, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited Serge Global Inc's 2017 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated September 13, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended May 31, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

*Canon Capital CPAs*

September 10, 2018  
Souderton, Pennsylvania

**SERGE GLOBAL, INC.**

**STATEMENT OF FINANCIAL POSITION**

**MAY 31, 2018**

**WITH COMPARATIVE TOTALS AS OF MAY 31, 2017**

	<u>2018</u>	<u>2017</u>
<b><u>ASSETS</u></b>		
Cash	\$ 3,605,001	\$ 3,786,392
Accounts Receivable	14,057	17,128
Prepaid Expenses	203,493	201,885
Pledges Receivable	650	18,500
Advances to Missionaries	225,405	105,789
Investments	5,234,337	3,322,116
Security Deposits	135,808	118,496
Other Assets	284,840	259,840
Property and Equipment - Net of Accumulated Depreciation	<u>42,449</u>	<u>77,367</u>
<b>TOTAL ASSETS</b>	<b><u><u>\$ 9,746,040</u></u></b>	<b><u><u>\$ 7,907,513</u></u></b>
<b><u>LIABILITIES</u></b>		
Accounts Payable	\$ 301,154	\$ 328,642
Payroll Taxes Payable	-	100
Monies to be Remitted to the Field	<u>13,249</u>	<u>6,325</u>
<b>Total Liabilities</b>	<b><u>314,403</u></b>	<b><u>335,067</u></b>
<b><u>NET ASSETS</u></b>		
Unrestricted:		
Board Designated for Missionaries and Projects	8,532,633	7,093,036
Undesignated	<u>808,088</u>	<u>388,005</u>
Total Unrestricted	9,340,721	7,481,041
Temporarily Restricted	90,916	91,405
Permanently Restricted	<u>-</u>	<u>-</u>
<b>Total Net Assets</b>	<b><u>9,431,637</u></b>	<b><u>7,572,446</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u><u>\$ 9,746,040</u></u></b>	<b><u><u>\$ 7,907,513</u></u></b>

The accompanying notes are an integral part of the financial statements.

**SERGE GLOBAL, INC.**

**STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED MAY 31, 2018**  
**WITH COMPARATIVE TOTALS AS OF MAY 31, 2017**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2018 Totals</u>	<u>2017 Totals</u>
Support and Revenue:					
Contributions and Grants	\$ 17,414,771	\$ 126,434	\$ -	\$ 17,541,205	\$ 15,137,132
Discipling/Tuition	83,620	-	-	83,620	72,965
Literature, Tapes and Books	27,824	-	-	27,824	35,711
Investment Income	255,111	-	-	255,111	272,704
Other Income	129,182	-	-	129,182	103,752
Total Support and Revenues	<u>17,910,508</u>	<u>126,434</u>	<u>-</u>	<u>18,036,942</u>	<u>15,622,264</u>
Net Assets Released from Program Restrictions	<u>126,923</u>	<u>(126,923)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Support, Revenue, and Reclassifications	<u>18,037,431</u>	<u>(489)</u>	<u>-</u>	<u>18,036,942</u>	<u>15,622,264</u>
Expenses:					
Field Operations	13,484,724	-	-	13,484,724	12,006,487
Sending Center	2,188,031	-	-	2,188,031	1,948,694
Fundraising	504,996	-	-	504,996	449,191
Total Expenses	<u>16,177,751</u>	<u>-</u>	<u>-</u>	<u>16,177,751</u>	<u>14,404,372</u>
Increase (Decrease) in Net Assets	1,859,680	(489)	-	1,859,191	1,217,892
Net Assets, Beginning of Year	<u>7,481,041</u>	<u>91,405</u>	<u>-</u>	<u>7,572,446</u>	<u>6,354,554</u>
Net Assets, End of Year	<u>\$ 9,340,721</u>	<u>\$ 90,916</u>	<u>\$ -</u>	<u>\$ 9,431,637</u>	<u>\$ 7,572,446</u>

The accompanying notes are an integral part of the financial statements.

**SERGE GLOBAL, INC.**

**STATEMENT OF FUNCTIONAL EXPENSES**

**FOR THE YEAR ENDED MAY 31, 2018**  
**WITH COMPARATIVE TOTALS AS OF MAY 31, 2017**

	<u>Field</u> <u>Operations</u>	<u>Sending</u> <u>Center</u>	<u>Fund-</u> <u>raising</u>	<u>2018</u> <u>Totals</u>	<u>2017</u> <u>Totals</u>
Books & Other Literature	\$ 24,468	\$ 2,615	\$ 433	\$ 27,516	\$ 27,500
Business Meals	144,706	32,908	3,714	181,328	148,115
Computer Hardware & Software	62,545	16,900	1,522	80,967	80,690
Cost of Goods Sold	940	-	-	940	2,660
Depreciation	26,384	4,257	913	31,554	52,224
Diaconal Needs	38,060	-	-	38,060	29,696
Dues & Subscriptions	11,677	23,509	139	35,325	30,721
Education & Schooling	265,222	596	141	265,959	233,667
Foreign National Wages	55,409	-	-	55,409	48,129
Grants to Foreign Organizations	733,397	-	-	733,397	979,123
Insurance	12,177	26,058	-	38,235	36,011
Leases, Maintenance & Repairs	125,863	130,983	1,054	257,900	172,292
Medical Expenses & Supplies	51,657	632	-	52,289	92,128
Merchant Discounts	99,469	(15,654)	-	83,815	72,120
Ministry Account	27,162	-	-	27,162	30,787
Other	119,027	18,160	3,670	140,857	143,426
Outside Services	1,821,919	159,246	99,523	2,080,688	1,656,075
Outreach	36,279	-	-	36,279	31,057
Postage	12,719	21,846	4,089	38,654	39,637
Printing	36,293	17,692	10,304	64,289	49,791
Professional Services	113,696	19,773	55,800	189,269	160,789
Project Expenses	736,798	-	-	736,798	236,098
Promotions	794	6,640	1,817	9,251	7,650
Rent	41,276	190,553	925	232,754	222,246
Retreats & Conferences	218,855	16,118	250	235,223	138,069
Service Charges	8,115	4,835	10	12,960	13,836
Set Up Costs	81,824	-	-	81,824	98,437
Shipping & Freight	23,704	1,469	235	25,408	30,684
Sponsoring Conference & Education	102,550	3,696	-	106,246	107,244
Supplies & Cleaning	43,324	19,269	504	63,097	69,816
Travel	1,312,341	172,058	40,220	1,524,619	1,294,102
Utilities	20,606	19,161	1,662	41,429	40,572
Vehicle Expenses	4,175	-	-	4,175	19,390
Wages, Payroll Taxes & Benefits	7,071,293	1,294,711	278,071	8,644,075	8,009,590
Totals - 2018	<u>\$ 13,484,724</u>	<u>\$ 2,188,031</u>	<u>\$ 504,996</u>	<u>\$ 16,177,751</u>	
Totals - 2017	<u>\$ 12,006,487</u>	<u>\$ 1,948,694</u>	<u>\$ 449,191</u>		<u>\$ 14,404,372</u>

The accompanying notes are an integral part of the financial statements.

**SERGE GLOBAL, INC.**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED MAY 31, 2018**  
**WITH COMPARATIVE TOTALS AS OF MAY 31, 2017**

	<u>2018</u>	<u>2017</u>
Cash Flows from Operating Activities:		
Increase in Net Assets	\$ 1,859,191	\$ 1,217,892
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by (Used in) Operating Activities:		
Contributed Investments	(420,821)	(118,646)
Unrealized and Realized (Gain) Loss on Sale of Investments	(134,600)	(183,082)
(Gain) Loss on Disposal of Fixed Assets	1,112	-
Depreciation	31,554	52,224
(Increase) Decrease in Assets:		
Accounts Receivable	3,071	8,063
Prepaid Expenses	(1,608)	(133,764)
Pledges Receivable	17,850	21,000
Advances to Missionaries	(119,616)	51,963
Security Deposits	(17,312)	(9,574)
Other Assets	(25,000)	(50,000)
Increase (Decrease) in Liabilities:		
Accounts Payable	(27,488)	110,782
Payroll Taxes Payable	(100)	(6,210)
Monies to be Remitted to the Field	6,924	(10,404)
Net Cash Provided by (Used in) Operating Activities	<u>1,173,157</u>	<u>950,244</u>
Cash Flows from Investing Activities:		
Proceeds from the Sale of Investments	235,000	461,144
Proceeds from the Sale of Property and Equipment	6,000	-
Purchase of Investments	(1,591,800)	(519,761)
Purchases of Property and Equipment	(3,748)	(35,934)
Net Cash Provided by (Used in) Investing Activities	<u>(1,354,548)</u>	<u>(94,551)</u>
Net Increase (Decrease) in Cash	(181,391)	855,693
Cash, Beginning of Year	<u>3,786,392</u>	<u>2,930,699</u>
Cash, End of Year	<u>\$ 3,605,001</u>	<u>\$ 3,786,392</u>

The accompanying notes are an integral part of the financial statements.

**SERGE GLOBAL, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**MAY 31, 2018**

**WITH COMPARATIVE INFORMATION FOR MAY 31, 2017**

**Note 1 – Summary of Significant Accounting Policies:**

The summary of significant accounting policies of Serge Global, Inc. is presented to assist in understanding the organization's financial statements. The financial statements and notes are representations of the organization's management, who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles except where noted and have been consistently applied in the preparation of the financial statements.

**Nature of Entity:**

Serge Global, Inc (“Serge”) is a mission sending agency founded in 1983; today, we have more than 306 missionaries in 20 countries. We believe the motive and power for mission is the gospel of grace at work in the life of a believer. Our vision is to see movements of churches empowered by grace for the world’s good and God’s glory. We pursue this vision through incarnational ministry, with an emphasis on church planting, incarnating mercy, and equipping church leaders. Serge exists to see individuals, families, communities, and cultures so changed and renewed by the gospel of grace that they passionately pursue their role in the great story of redemption.

**Tax Status:**

Serge is a Pennsylvania corporation recognized as a non-profit religious corporation exempt from federal income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code and from Pennsylvania taxation under the applicable provisions of the Commonwealth’s non-profit organization statutes.

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires Serge to report information regarding its exposure to various tax positions taken. Management has performed their evaluation and believes there are no unrecognized tax positions that are required to be disclosed.

The organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits in progress for any tax period. The organization believes it is no longer subject to income tax examinations for the years prior to 2015.

The organization’s policy is to classify income tax related interest and penalties, if any, in interest expense and other expenses, respectively.

**Basis of Presentation:**

Financial presentation follows the recommendations of the Financial Accounting Standards Board under which the organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

**Notes to Financial Statements - Continued:**

**Fund Accounting:**

Resources available to Serge are classified for accounting and reporting purposes into funds that are in accordance with specified activities or objectives. Board designated funds are allocated to specific purposes by action of the Board of Directors. Externally restricted funds may only be utilized in accordance with the purpose established by the source of such funds and are in contrast with board designated funds over which the Board of Directors retains full control to use in achieving any of its specified purposes.

**Comparative Information for the Year Ended May 31, 2017:**

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with Serge's financial statements for the year ended May 31, 2017, from which the summarized information was derived.

**Use of Estimates:**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Cash and Cash Equivalents:**

For purposes of the statement of cash flows, Serge considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents. Funds held in money market accounts by external investment managers are reported as investments.

**Concentration of Credit Risk:**

Financial instruments that potentially subject Serge to concentrations of credit risk consist principally of temporary cash investments and accounts and pledges receivable. Serge places its temporary cash investments with several financial institutions and may occasionally maintain deposits in excess of federally insured limits. Concentrations of credit risk with respect to accounts and pledges receivable are limited due to the nature of the Serge's customers and contributors.

**Accounts Receivable:**

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual funding sources. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have not been material to the financial statements. At May 31, 2018 and 2017, management considers all accounts receivable to be entirely collectible.

**Notes to Financial Statements - Continued:**

**Pledges Receivable:**

Unconditional pledges receivable are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses, depending on the form of the benefits received. Conditional pledges receivable are recognized when the conditions on which they depend are substantially met.

**Investments:**

Serge carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

**Property, Equipment and Depreciation:**

Property and equipment are recorded at cost, or if donated, at fair market value at the date of the gift. Depreciation is provided by the straight-line method over the estimated useful lives of the related assets ranging from three to thirty years. Assets that are valued over \$1,000 and have estimated useful life of more than one year are capitalized, while assets that are less than this threshold are directly expensed, as are all assets purchased for use in field operations.

**Contributed Services and Materials:**

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by Serge. A substantial number of volunteers have donated significant amounts of time to Serge's events and programs; however, the value of the volunteers' donated time is not recognized as a contribution in the financial statements since the recognition criteria were not met.

Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair values at the date of donation.

**Contributions:**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increase those net asset classes. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Serge has no permanently restricted activity or net assets.

**Expense Allocation:**

Expenses are charged to programs and supporting services on the basis of periodic time and expense studies. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the organization.

**Notes to Financial Statements - Continued:**

**Note 2 – Cash and Cash Equivalents:**

Cash and cash equivalents are summarized below as of May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Business Checking	\$3,477,432	\$3,134,365
Money Market	<u>127,569</u>	<u>652,027</u>
	<u>\$3,605,001</u>	<u>\$3,786,392</u>

At May 31, 2018, \$90,916 was restricted for various purposes dependent upon the donor's intent. At May 31, 2017, that amount was \$91,405.

**Note 3 – Investments:**

Investments are summarized below as of May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Cash and Money Markets	\$ 174,130	\$ 212,719
Mutual Funds – Fixed Income	2,212,255	1,451,783
Mutual Funds – Equities	2,216,383	1,412,324
Mutual Funds – Real Estate	236,501	154,454
Mutual Funds – Commodities	151,264	85,445
Common Stock	<u>243,804</u>	<u>5,391</u>
	<u>\$5,234,337</u>	<u>\$3,322,116</u>

The following schedule summarizes the investment return, all of which is classified as unrestricted in the statement of activities for the year then ended:

	<u>2018</u>	<u>2017</u>
Investment Income	\$120,511	\$ 89,621
Net Unrealized and Realized Gains (Losses)	<u>134,600</u>	<u>183,083</u>
	<u>\$255,111</u>	<u>\$272,704</u>

**Note 4 – Security Deposits:**

When a missionary is sent overseas he or she lives in a rented apartment; most often a security deposit is needed at the signing of the lease. The deposit total represents amounts currently outstanding as a security deposit on the relevant rental. Security deposits are as follows as of May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
North America	\$ 22,475	\$ 20,475
Europe	79,518	63,092
Africa	12,007	12,582
Asia	21,808	21,808
South America	<u>-</u>	<u>539</u>
	<u>\$135,808</u>	<u>\$118,496</u>

**Notes to Financial Statements – Continued:**

**Note 5 – Property and Equipment:**

Property and equipment is composed of the following at May 31, 2018 and 2017:

	2018 <u>Cost</u>	2018 <u>Depreciation Expense</u>	2018 <u>Accumulated Depreciation</u>	2018 <u>Net Book Value</u>
Furniture and Equipment	\$ 46,666	\$ 6,436	\$ 41,222	\$ 5,444
Vehicles	240,295	20,196	216,166	24,129
Land and Buildings	<u>242,858</u>	<u>4,922</u>	<u>229,982</u>	<u>12,876</u>
	<u>\$529,819</u>	<u>\$31,554</u>	<u>\$487,370</u>	<u>\$42,449</u>

  

	2017 <u>Cost</u>	2017 <u>Depreciation Expense</u>	2017 <u>Accumulated Depreciation</u>	2017 <u>Net Book Value</u>
Furniture and Equipment	\$177,193	\$ 8,574	\$169,061	\$ 8,132
Vehicles	252,147	38,728	200,710	51,437
Land and Buildings	<u>242,858</u>	<u>4,922</u>	<u>225,060</u>	<u>17,798</u>
	<u>\$672,198</u>	<u>\$52,224</u>	<u>\$594,831</u>	<u>\$77,367</u>

**Note 6 –Temporarily Restricted Net Assets:**

Temporarily restricted net assets are available for the following purposes:

	2018	2017
Temporarily Restricted for Field Operations:		
BundiMedical Fund	\$25,522	\$ 35,449
BundiWater Fund	10,401	14,179
Bundibugyo (Christ) School	9,885	-
Dr. Jonah Memorial Leadership Fund	6,915	13,374
Kule Family Care Fund	18,255	22,889
Ireland Church Planters	14,267	5,423
London Capital	<u>5,671</u>	<u>91</u>
	<u>\$90,916</u>	<u>\$91,405</u>

**Note 7 – Net Assets Released from Restrictions:**

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by the occurrence of other events specified by the donors. The purpose for which restrictions were accomplished in 2018 was as follows:

Released from Temporary Restriction for Field Operations:	
BundiMedical Fund	\$ 15,329
BundiWater Fund	5,103
Bundibugyo (Christ) School	72,344
Dr. Jonah Memorial Leadership Fund	26,638
Kule Family Care Fund	6,233
Ireland Church Planters	856
London Capital	<u>420</u>
	<u>\$126,923</u>

**Notes to Financial Statements – Continued:**

**Note 8 - Cash Flow Information:**

There were no non-cash investing or financing activities during the years ending May 31, 2018 or 2017 and the organization paid no cash for interest or income taxes in 2018 or 2017.

**Note 9 – Fair Value of Financial Instruments:**

Fair value is defined as the price that would be received to sell an asset or the price that would be paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value measurements include a hierarchy which prioritizes the inputs used in determining valuations into three levels. The level in the fair value hierarchy within which the fair value measurement falls is determined based on the lowest level input that is significant to the fair value measurement.

The levels of the fair value hierarchy are as follows:

Level 1 – Fair value is based on unadjusted quoted prices in active markets that are accessible to the organization for identical assets. These generally provide the most reliable evidence and are used to measure fair value whenever available.

Level 2 – Fair value is based on significant inputs, other than Level 1 inputs, that are observable either directly or indirectly for substantially the full term of the asset through corroboration with observable market data. Level 2 inputs include quoted market prices in active markets for similar assets, quoted market prices in markets that are not active for identical or similar assets, and other observable inputs.

Level 3 – Fair value would be based on significant unobservable inputs. Examples of valuation methodologies that would result in Level 3 classification include option pricing models, discounted cash flows, and other similar techniques. Serge has no Level 3 assets.

The organization measures its investments on a recurring basis at fair value. Investments were measured using the following inputs as of May 31, 2018 and 2017:

	<u>May 31, 2018</u>		<u>May 31, 2017</u>	
	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)
Cash and Money Markets	\$ 174,130	\$ -	\$ 212,719	\$ -
Mutual Funds – Fixed Income	-	2,212,255	-	1,451,783
Mutual Funds – Equities	2,216,383	-	1,412,324	-
Mutual Funds – Real Estate	-	236,501	-	154,454
Mutual Funds – Commodities	-	151,264	-	85,445
Common Stock	<u>243,804</u>	<u>-</u>	<u>5,391</u>	<u>-</u>
Total	<u>\$2,634,317</u>	<u>\$2,600,020</u>	<u>\$1,630,434</u>	<u>\$1,691,682</u>

**Notes to Financial Statements – Continued:**

Mutual funds are valued at the net asset value (“NAV”) of shares held by the organization at year end. Marketable equity securities are valued at the closing price reported on the active market on which the individual securities are traded. Bond funds are valued at the closing price reported on the active market on which the individual bonds are traded. There was no change in the valuation techniques used to value these assets and during the year, there were no transfers between level 1, level 2, or level 3 inputs.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the organization believes its valuation methods are appropriate and consistent, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The carrying amounts of cash and cash equivalents, accounts and pledges receivable, and accounts payable approximate fair value at May 31, 2018 due to short-term nature of those instruments.

**Note 10 – Leases:**

Serge has a lease agreement for office space in Jenkintown, Pennsylvania. Serge is responsible for paying all related utility bills and common area maintenance relating to its space. Serge receives one month of rent abatement each year, starting with year two of the lease and continuing through year six. The amount of rent-related expense paid was \$198,756 in 2018 and \$187,496 in 2017. The agreement runs through November 2023.

In 2015 Serge entered into two leases for office equipment, with payments of \$196 per month through October of 2019 and \$609 per quarter through February of 2020.

Future lease payments are as follows:

Year ending <u>May 31,</u>	Office <u>Space</u>	Office <u>Equipment</u>	<u>Total</u>
2019	\$ 178,330	\$ 4,788	\$ 183,118
2020	199,221	2,604	201,825
2021	203,865	-	203,865
2022	208,498	-	208,498
2023	213,141	-	213,141
Thereafter	<u>108,699</u>	<u>-</u>	<u>108,699</u>
	<u>\$1,111,754</u>	<u>\$7,392</u>	<u>\$1,119,146</u>

**Note 11 – Pension Plan:**

Serge maintains a defined contribution plan which covers substantially all employees, as defined in the plan. In 2018, Serge contributed \$363,267 to the plan, and in 2017 the contribution was \$345,454.

**Note 12 – Shipping and Handling Costs:**

All shipping and handling costs are expensed when incurred and are presented in the statement of activities as a component of expenses.

**Notes to Financial Statements – Concluded:**

**Note 13 – Related Party Transactions:**

Some members of the Board of Directors are employed by companies with which Serge conducts some of its normal business transactions. The Board adheres to a conflict of interest policy which requires periodic disclosure of these transactions to the Board.

**Note 14 – Date of Management’s Review:**

Management has evaluated events for recognition or disclosure through the date of the independent auditor’s report, which is the date the financial statements were available to be issued. No subsequent events requiring recognition or disclosure were noted.